

Executive Board

Via e-mail

Date

28 February 2020

Subject

Selection due to capacity limitation of master programmes ESL 2021-2022

Dean
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Our reference
ESL-014226/PS/dl

Your reference

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Appendices
1: Liability and Insurance master degree
2: Labour Law master degree
3: Toga aan de Maas master degree

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Dear Committee,

Because of a capacity limitation I would like to ask your Committee to apply a selection for three master programmes for the 2021/2022 academic year (Dutch Higher Education Act: 'WHW' Section 7.30b, subsections 3 and 4). For several years Erasmus School of Law has had three selective master programmes:

- Liability and Insurance master degree
- Labour Law master degree
- Toga aan de Maas master degree

The Labour Law master degree offers 30 places per year, the other two master programmes offer 25 places on an annual basis.

The Board of Erasmus School of Law wants to apply the capacity limitation for these studies for the following reasons. The above-mentioned master programmes use a special form of education that is characterised by a combination of theory and practice. The lectures are alternated with masterclasses at practice partners (legal profession, insurance companies, ministries, regional and national courts). In other words, a substantial part of the courses is given 'on location'. These sites can generally only accept a limited capacity. The three master programmes also have a mandatory internship component in the curriculum, which is organised for the students by the relevant sections.

This educational format means that the maximum number of students referred to above is selected. On the one hand from a practical perspective (all students should be offered an internship), but a maximum number of students certainly also applies from a didactic point of view. The master programmes are very intensive; the students as well as the programme organisers benefit from assessing the students' capacities in advance. The current group size also enables intensive contact between lecturers and students, but also between students themselves, which benefits the level and the group bonding. The distinctive character of the study programmes is apparent from the appreciation the programmes receive.

Our Reference

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Your Reference

For example, the Liability and Insurance master degree and the Labour Law master degree have been awarded the "Top Rated Programme" for several years in succession, and the latter programme was awarded the designation "Good" in the 2018 accreditation.

The three study programmes are specialist master degrees. The specialism also entails a limitation with regard to the alignment to the professional field. Erasmus School of Law again proposes 30 and 25 places respectively for the number of students for the master programmes.

For each master programme you will find a further specification of the selection procedure including admission requirements and selection criteria in the appendices.

I am happy to provide your Committee with further information if required.

Kind regards,

[SIGNATURE]

Prof W.S.R. Stoter
Dean

Cc Programme Committee of Law, Faculty
Advisory Board, Department of Education,
Development

Annex 1: Liability and Insurance master degree at Erasmus School of Law

Official CROHO name	Liability and Insurance master degree
CROHO/ISAT code	60449
Official language	Dutch
Form	Full-time
Faculty	Erasmus School of Law
Start date	September
Duration	1 year
Credits (ECTS)	60
Registration deadline (EEA)	15 July
Internship	Yes
Number of places available per year	25
Selection	Yes
Selection criteria	<ul style="list-style-type: none">• Being able to understand, analyse and critically assess a legal text, and;• Being able to offer (legally sound) and substantiated answers to questions in the form of a verbal and written argument, and being able to take a well-substantiated position in a debate, and;• Above-average results in the private-law bachelor degree components, and;• Content of curriculum vitae, and;• Motivation for the study programme.
Information for students	https://www.eur.nl/esl/master/aansprakelijkheid-en-verzekering Website up to date from 1 October 2019 onwards

Description and content of the selection procedure

The selection of the Liability and Insurance master degree is carried out by the (senior) lecturers and the coordinator of the master degree in Liability and Insurance, consisting of two lecturers from the Civil Law section and one from the Commercial & Corporate and Financial Law section. The aim of the selection procedure is to achieve a balanced/even composition of a group of 25 students who are motivated and suitable for the small-scale course offered.

Students who participate in the selection procedure must meet the admission requirements of the study programme (see attached influx scheme for the Liability and Insurance master programme, the annex to the Course and Examination Regulations ('OER') Liability and Insurance master degree 2019) and must meet the admission criteria formulated in connection with the selection procedure.

The selection criteria applied (see Art. 9 par. 3 of the OER Liability and Insurance master degree 2019) are:

- Being able to understand, analyse and critically assess a legal text, and;
- Being able to offer (legally sound) and substantiated answers to questions in the form of a verbal and written argument, and being able to take a well-substantiated position in a debate, and;
- Above-average results in the private-law bachelor degree components, and;
- Content of curriculum vitae, and;
- Motivation for the study programme.

Selection criteria assessed

The procedure is as follows. Students are to send a personal statement including a list of marks and their CV (criteria 3, 4 and 5). After the selection from the personal statements, a student will be invited for a written test. In a separate room the student must write a legally substantiated argument in connection with a recent ruling of a court (criteria 1 and 2) within a stipulated period of two hours. Subsequently the student will be invited for an interview with the committee. During this interview, there will be a reflection on and discussion of the written assignment (criterion 2), an assessment of the motivation of the student (criterion 5) and a clarification of any ambiguities or questions about the written documents. The three committee members each make an individual assessment and share them with each other afterwards, on the basis of which the final selection is determined. The procedure is conducted in the Dutch language both orally and in writing.

With regard to the written assignment and the application letter, particular attention is paid to (i) language skills, (ii) structure and (iii) argumentation. The list of marks and the CV provide insight into the performances of the students. The final assessment is a holistic weighing of all factors. It has happened that a student was admitted who had not shown himself to be exceptionally strong in the bachelor degree (low marks), but whose written assignment was very good and who convinced the selection committee with a strong personal statement.

Decision and objection

The selection closes on 15 July of the calendar year. However, students may already apply for the study programme from January onwards. There are usually 3 selection rounds, in the months of March/April, May/June and the end of July. An attempt is made to as much as possible provide everyone with a personal decision after the selection round regarding whether or not he/she has been admitted. In principle, the reasoned rejection will be communicated verbally and thereafter be confirmed in writing. If desired or if the prospective student is not available, the result will be communicated in writing. It is indicated in the procedure how a prospective student may lodge an objection to the result of the selection procedure.

Annex to the OER Liability and Insurance master degree 2019

Influx scheme for the Liability and Insurance master programme

Liability and Insurance master programme			
Bachelor programme:	Do you need an additional requirement for obtaining a master degree?	Should the additional requirement be 'finished' before the <u>influx</u> in the master degree?	Civil Effect?
Dutch law/Law EUR (completed)	No	Not applicable	Yes
Tax law EUR (completed)	Yes (see Additional requirements for tax law graduates).	Yes	Yes, provided the Civil Effect components form part of the bachelor degree
Bachelor degree in Dutch Law/Law of a Dutch sister faculty (completed)	No, unless the study programme includes fewer than 154 ECs legal components	Not applicable (with regard to fewer than 154 ECs legal components: Yes)	Yes, provided the Civil Effect components form part of the bachelor degree
Foreign legal bachelor degree (completed) <i>plus</i> command of the Dutch language for the master programmes in the Dutch language	Depends on the respective bachelor programme	No	No
A completed bachelor degree programme of higher professional education (Social Legal Services or Management, Economics and Law) plus the pre-master ESL General	No	Not applicable	No
A completed undergraduate degree programme in Law plus the pre-master ESL General	No	Not applicable	Yes
A completed (<i>doctoraal</i>) programme in Surinamese Law plus the pre-master ESL General	No	Not applicable	No
All other (completed) bachelor degrees at academic higher education or doctorate degrees	No access to the master programme		
All other (completed) programmes at higher professional education	No access to the master programme		

Additional requirement for tax law graduates

Mandatory additional requirement for students with a bachelor degree in Tax Law for influx in the Labour Law master programme

Components
Law of criminal procedure
Substantive criminal law
Law of civil procedure
Administrative law
Commercial law

Annex 2: Labour Law master degree at Erasmus School of Law

Official CROHO name	Labour Law master degree
CROHO/ISAT code	60222
Official language	Dutch
Form	Full-time
Faculty	Erasmus School of Law
Start date	September
Duration	1 year
Credits (ECTS)	60
Registration deadline (EEA)	15 July
Internship	Yes
Number of places available per year	30
Selection	Yes
Selection criteria	<ul style="list-style-type: none">• Being able to understand, analyse and critically assess a legal text, and;• Being able to offer (legally sound) and substantiated answers to questions in the form of a verbal and written argument, and being able to take a well-substantiated position in a debate, and;• Above-average results in the private-law bachelor degree components with the emphasis on labour-law subjects, and;• Content of curriculum vitae, and;• Motivation for the study programme, which may for instance be apparent from following (extracurricular) labour-law subjects as well as relevant additional activities such as work, volunteer work, internships and/or administrative/management experience.
Information for students	https://www.eur.nl/esl/master/arbeidsrecht . Website up to date from 1 October 2019 onwards

Description and content of the selection procedure

The selection of the Labour Law master degree is carried out by the admission committee of the Labour Law section, consisting of three lecturers of the Labour Law section. The aim of the selection procedure is to achieve a balanced/even composition of a group of 30 students who are motivated and suitable for the small-scale course offered.

Students who participate in the selection procedure must meet the admission requirements of the study programme (see attached influx scheme for the Labour Law master programme, the annex to the Course and Examination Regulations ('OER') Labour Law master degree 2019) and must meet the admission criteria formulated in connection with the selection procedure.

The selection criteria applied (see Art. 9 par. 3 of the OER Labour Law master degree 2019) are:

- Being able to understand, analyse and critically assess a legal text, and;
- Being able to offer (legally sound) and substantiated answers to questions in the form of a verbal and written argument, and being able to take a well-substantiated position in a debate, and;
- Above-average results in the private-law bachelor degree components with the emphasis on labour-law subjects, and;
- Content of curriculum vitae, and;
- Motivation for the study programme, which may for instance be apparent from following (extracurricular) labour-law subjects as well as relevant additional activities such as work, volunteer work, internships and/or administrative/management experience.

Selection criteria assessed

The procedure is as follows. Students are to send a personal statement including a list of marks and their CV (criteria 3, 4 and 5). After the selection from the personal statements, a student will be invited for a written test. In a separate room the student must write a legally substantiated argument in connection with a recent ruling of a court (criteria 1 and 2) within a stipulated period of three hours. Subsequently the student will be invited for an interview with the committee. During this interview, there will be a reflection on and discussion of the written assignment (criterion 2), an assessment of the motivation of the student (criterion 5) and a clarification of any ambiguities or questions about the written documents. The three committee members each make an individual assessment and share them with each other afterwards, on the basis of which the final selection is determined. The procedure is conducted in the Dutch language both orally and in writing.

With regard to the written assignment and the application letter, particular attention is paid to (i) language skills, (ii) structure and (iii) argumentation. The list of marks and the CV provide insight into the performances of the students. The final assessment is a holistic weighing of all factors. It has happened that a student was admitted who had not shown himself to be exceptionally strong in the bachelor degree (low marks), but whose written assignment was very good and who convinced the selection committee with a strong personal statement.

Decision and objection

The selection closes on 15 July of the calendar year. An attempt is made to as much as possible provide everyone with personal information before 1 August regarding whether or not he/she has been admitted. In principle, the reasoned rejection will be communicated verbally and thereafter be confirmed in writing. If desired or if the prospective student is not available, the result will be communicated in writing. It is indicated in the procedure how a prospective student may lodge an objection to the result of the selection procedure.

Annex to the OER Labour Law master degree 2019

Influx scheme for the Labour Law master programme

Labour Law master programme			
Bachelor programme:	Do you need an additional requirement for obtaining a master degree?	Should the additional requirement be 'finished' before the <u>influx</u> in the master degree?	Civil Effect?
Dutch law/Law EUR (completed)	No	Not applicable	Yes
Tax law EUR (completed)	Yes (see Additional requirements for tax law graduates)	Yes	Yes, provided the Civil Effect component(s) form part of the bachelor degree
Bachelor degree in Dutch Law/Law of a Dutch sister faculty (completed)	No, unless the study programme includes fewer than 154 ECs legal components or Labour Law did not form part of the bachelor programme	Not applicable (with regard to fewer than 154 ECs legal components: Yes)	Yes, provided the Civil Effect components form part of the bachelor degree
Bachelor Erasmus University College, International Law Track of the Social and Behavioural Sciences Major	No	Not applicable	No
Bachelor degree University College sister faculty	Depends on the number of legal components	No	No
Foreign legal bachelor degree (completed) <i>plus</i> command of the Dutch language for the master programmes in the Dutch language	Depends on the respective bachelor programme	No	No
A completed bachelor degree programme of higher professional education (Social Legal Services or Management, Economics and Law or Law) <i>plus</i> the pre-master ESL General with the additional subject of Labour Law	No	Not applicable	No

A completed undergraduate degree programme in Law <i>plus</i> the pre-master programme in Law or Business Law	No	Not applicable	Yes
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Completed doctorate or programme in Surinam law <i>plus</i> completed pre-master degree ESL General	No	Not applicable	No
All other (completed) bachelor degrees at academic higher education or doctorate degrees	No access to the master programme		
All other (completed) programmes at higher professional education	No access to the master programme		

Additional requirement for tax law graduates

Mandatory additional requirement for students with a bachelor degree in Tax Law for influx into the Labour Law master programme.

Components
Labour Law
Law of criminal procedure
Substantive criminal law
Law of civil procedure
Administrative law
Commercial law

Annex 3: Toga Master master degree at Erasmus School of Law

Official CROHO name	Toga Master master degree
CROHO/ISAT code	60450
Official language	Dutch
Form	Full-time
Faculty	Erasmus School of Law
Start date	September
Duration	18 months
Credits (ECTS)	120
Diploma	LLM
Double Degree	Yes
Registration deadline (EEA)	15 July
Registration deadline (non-EEA)	15 July
Internship	Yes
Number of places available per year	25
Selection	Yes
Selection criteria	<ul style="list-style-type: none">• Being able to understand, analyse and critically assess a legal text, and;• Being able to offer (legally sound) and substantiated answers to questions in the form of a verbal and written argument, and;• Above-average results in the private-law bachelor degree components, and;• Content of curriculum vitae, and;• Motivation for the study programme.
Information for students	https://www.eur.nl/master/double-degree-programme-toga-aan-de-maas

Description and content of the selection procedure

The selection of the "Double Degree Programme Toga aan de Maas" is carried out by the admission board of Toga aan de Maas, consisting of the coordinator of Toga aan de Maas and a lecturer of the basic master programme chosen by the student. The aim of the selection procedure is to achieve a balanced/even composition of a group of 25 students who are motivated and suitable for the small-scale course offered and who are able to follow two master programmes at the same time and to complete them within the period (18 months) set for them.

Students who participate in the selection procedure must meet the admission requirements of the study programme (see attached influx scheme for the Toga Master master programme, the annex to the Course and Examination Regulations ('OER') Toga Master master degree 2019) and must meet the admission criteria formulated in connection with the selection procedure.

The selection criteria applied are (see Art. 9 par. 3 of the OER Toga Master master degree 2019):

- Being able to understand, analyse and critically assess a legal text, and;
- Being able to offer (legally sound) and substantiated answers to questions in the form of a verbal and written argument, and;
- Above-average results in the private-law bachelor degree components, and;
- Content of curriculum vitae, and;
- Motivation for the study programme.

Selection criteria assessed

The procedure is as follows. Students can submit a personal statement including a list of marks and CV plus a brief essay with the expectations of the "Double Degree Programme Toga aan de Maas" (criteria 3, 4 and 5). After the selection from the personal statements and the essays, a student will be invited for a written test and an interview. Prior to the interview, the student has to write an annotation within a set period of time in connection with a recent ruling of a court covering the area of law of the basic master programme chosen by the student (criteria 1 and 2). The annotation must be handed over before the interview takes place. During the interview the annotation is discussed and critical questions are asked to assess to what extent the student is able to explain his or her position orally (criterion 2), the student's motivation is assessed (criterion 5) and any ambiguities or questions about the written documents (essay, CV and list of marks) are clarified. Specific attention is also drawn to what the student expects to learn during the Double Degree Programme and whether he/she has the qualities required to successfully complete the master programme (such as: stress resistance, punctuality, organisational planning ability, etc). After the interview the selection committee will consult and after all interviews have taken place, the final selection will be made. The procedure is conducted in the Dutch language both orally and in writing.

With regard to the personal statement and the written assignment (both the essay in the first round and the annotation in the second round), particular attention is paid to (i) language skills, (ii) structure and (iii) argumentation. With regard to the annotation, specifically the legal quality of the document is taken into consideration. The list of marks and the CV provide insight into the performances of the students. The final assessment is a holistic weighing of all factors. It has happened that a student who obtained low marks during his bachelor programme was nevertheless admitted to the Double Degree Programme Toga aan de Maas because he wrote a very good annotation, was able to present himself well during the interview and had a strong motivation to follow the programme (which was also supported by a good CV with relevant work and internship experience).

Decision

The selection closes on 15 July of the calendar year. An attempt is made to as much as possible provide everyone with personal information before 1 August regarding whether or not he/she has been admitted. In principle the reasoned rejection is communicated in writing via e-mail and comprehensive reasons are given in the e-mail as to why the student has been rejected for the Double Degree Programme Toga aan de Maas. It is indicated in the rejection e-mail that for further explanations or questions, the student may contact the coordinator of the Double Degree Programme Toga aan de Maas.

Annex to the OER Toga Master master degree 2019

Influx scheme for the Toga Master master programme

Toga Master master programme			
Bachelor programme:	Do you need an additional requirement for obtaining a master degree?	Should the additional requirement be 'finished' before the influx in the master degree?	Civil Effect?
Dutch law/Law EUR (completed)	No	Not applicable	Yes
Tax law EUR (completed)	Yes (see Additional requirements for tax law graduates).	Yes	Yes, provided the Civil Effect components form part of the bachelor degree
Bachelor degree in Dutch Law/Law of a Dutch sister faculty (completed)	No, unless the study programme includes fewer than 154 ECs legal components	Not applicable (with regard to fewer than 154 ECs legal components: Yes)	Yes, components form part of the bachelor degree
Bachelor degree in Dutch Law/Law of a Dutch sister faculty (completed)	Yes (see Additional requirements for tax law graduates).	Yes	Yes, provided the Civil Effect components form part of the bachelor degree
A foreign bachelor degree in Law (completed) plus proficiency in Dutch for the Dutch-language master programmes	Depends on the respective bachelor programme	No	No
Completed bachelor programme at higher professional education level <i>plus</i> completed pre-master degree (provided there is access to the basic master degree)	No	Not applicable	Yes, provided the Civil Effect components form part of the pre-master
All other (completed) bachelor degrees at academic higher education or doctorate degrees	No access to the master programme		
All other (completed) programmes at higher professional education	No access to the master programme		

Additional requirement for tax law graduates

Mandatory additional requirement for students with a bachelor degree in Tax Law for influx into the Toga Master master programme:

Components
Law of criminal procedure
Substantive criminal law
Law of civil procedure