

Members of the PFO committee

**Datum**

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**Onderwerp**

Changes in Global Address Lists

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**Afdeling**

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Dear members of the PFO committee,

As promised in our email of June 25, we investigated alternatives to the objections raised by the University Council against the consequences of merging the Global Address Lists (GAL) of students and staff. This investigation has shown that we need to make the following two changes:

1. By default everyone's calendar information is now set to free/busy. We will set this up in such a way that employees and students can give individuals and groups (such as students) access to their calendars. The option to open the calendar to the entire university will also remain.

2. Due to the default calendar setting, students can also see free-busy information in teacher calendars. You indicated that this is undesirable, which is why we are adjusting the settings so that employees can see the calendars of students, but not the teachers' calendars. As a result, students can no longer look up teacher email addresses in the Outlook address book. These addresses can still be found via the address book on MyEUR, and also in other Office 365 applications, such as Teams. The other collaboration possibilities between teacher and student, such as in Teams, are preserved when applying this setting.

We will test these two changes in the coming period and submit them to the Change Advisory Board (CAB), the body that monitors all important changes within the IT systems.

You can assume that these changes will be made before Q4.

Sincerely,



M.C.O. Thomas  
Director IT a.i.