

Cover note University Council UC

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Details		
Topic		Rules of Procedure UC
To be discussed before		16/12/2025
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Handled by (to be invited to the Task Force TF)		Luca Hellings & Roxanne Austin (UC)
Date		10-11-2025

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Context / Reason
The Rules of Procedure were last revised in 2023. This provided a natural moment to review the document once more and assess whether any further updates were necessary. The Rules of Procedure set out the working methods and internal procedures of the University Council. The Legal Affairs department was consulted during this revision process to ensure the document remains legally sound and up to date. Two main reasons prompted the current revision: 1. Media policy of the University Council In recent years, the Council encountered several questions and challenges concerning the presence of media during public meetings. For this reason, the relevant provisions have been revised. In the updated version, Article 14 – Publicity of Council Meetings and Article 54 – Publicity of Committee and Taskforce Meetings now explicitly state that media representatives may attend public meetings of the Council and its Taskforces for written reporting purposes only. Photo and video recordings are not permitted. 2. Removal of the “HoKa” article Article 52 – HoKa has been removed, as the HoKa (Higher Education Quality Agreements) funding has come to an end. In addition, the following (sub)articles have been added: Article 14.3 – If a Council member has a strongly personal interest in a matter, the Council may decide that the member in question shall not participate in the discussion or decision-making. The Council may also decide to handle the matter in a closed meeting.

Article 51.7 – The University Council shall only decide to send a letter during the third plenary meeting of the cycle. The Chair may decide to deviate from this rule if a clear and well-motivated request is made by the proposer.

Finally, several textual clarifications have been made throughout the document, and certain definitions have been refined or added to improve overall clarity and consistency.

Jurisdiction UC / Question to the UC

Right of Consent.

Short Summary

The University Council is requested to approve the revised Rules of Procedure (Ordereglement). The document was last updated in 2023 and has now been reviewed to ensure legal accuracy and practical relevance. Key revisions concern the Council's media policy, clarification on the presence of media during public meetings, and the removal of Article 52 (HoKa), following the termination of HoKa funding. Two new subarticles (14.3 and 51.7) have been added to further clarify procedures. Several textual improvements and definition updates have also been made.

Follow-up process

The Rules of Procedures will be shared with the EB and CSB for information purposes.

Specifics

N.a.

Documents to be attached

Reglement van orde – track changes
Reglement van orde – schone versie
Rules of procedure – track changes
Rules of procedure – clean version