

# School Council

## Information summary

|                            |                                      |
|----------------------------|--------------------------------------|
| Subject                    | Arbo conditions Tinbergen floorplans |
| To be discussed in meeting | 3 July 2025                          |
| From Department            | Operations                           |
| Date                       | 13 Juni 2025                         |

## Context

The School Council has received information regarding health and safety (Arbo) conditions for the design of the Tinbergen offices. It was investigated whether the layout of the office workplaces in Tinbergen meets the conditions. This was done by Stephan Hemme, Arbo-coordinator EUR and recorded in a document. See attached document (EU Arbo - Hemme - Inrichting kantoren en ruimte Tinbergen).

Before the School Council decides on the floor plans, the information about the health and safety conditions must be clear. The School Council has asked Dean Patrick Groenen to inform whether the conclusion drawn in the document is correct.

## Short summary

Two external housing consultants of RE&F EUR, Yolanda Majewski and Susan Vlemminx, are part of the project team. They have guided the working groups in the process of creating floorplans for their space in the Tinbergen building and make sure the floorplans fit within frameworks and regulations.

Yolanda, Susan and Arbo-coordinator EUR Stephan Hemme have discussed the document.

The offices in the floor plans submitted to the School Council do appear to meet the minimum surface area standards. The conclusions turned out to be based on incorrect data.

It is possible to meet the standards in terms of room to move by using monitor arms that take up little space.

The floor plans offer the possibility to comply with the advice to position screens perpendicular to the window to avoid reflection and excessive contrasts.

In summary, the conclusion is that the floor plans meet the health and safety (Arbo) standards. For more information see attached document *Reaction housing consultants and Arbo-coordinator* by Yolanda Majewski, Susan Vlemminx and Stephan Hemme.

Yolanda Majewski and Susan Vlemminx have offered to provide the School Council with further clarification if desired.

**Requested action**

The personnel section of the School Council is requested to consent to the floor plans as previously requested.

**Financial impact**

N.a.

**Next steps**

Final decision by MT  
Deliver floorplans to RE&F

**Communication**

All staff ESE will be informed after all steps are completed.

**Attached documents**

1. Outcomes investigation regarding health and safety (Arbo) conditions Tinbergen floorplans (EU Arbo - Hemme - Inrichting kantoren en ruimte Tinbergen)
2. Reaction housing consultants and Arbo-coordinator (250613 Reaction housing consultants and Arbo-coordinator)